



Idaho Music Education Association All-State Conductor Contract



Name: _____
(First) (Middle) (Last)

Address: _____ Social Security Number ____ - ____ - ____

City: _____ State: _____ Zip: _____

_____ agrees to serve as conductor of the 20____ IMEA
(First) (Middle) (Last)
All-State _____. This includes all scheduled rehearsals and concerts
(Band, Orchestra, Mixed Choir, Women's Choir, Elem. Choir)
on _____ at _____
(Month) (Dates) (Year) (Location)

The IMEA agrees to pay _____ a fee of
(First) (Middle) (Last)
\$_____ (\$_____). Additionally, paid expenses will include coach airfare or mileage at \$.40 per mile
(Honorarium) (per day)

(not to exceed the lowest available coach airfare), mileage to/from the home airport, airport parking at the point of departure, hotel (provided by IMEA), meals at the established IMEA per diem or furnished by IMEA and any other expenses approved in advance by mutual agreement. The IMEA Reimbursement Form and all accompanying receipts must be returned to the IMEA Business Manager within 30 days of the All-State performance. All other costs involved will be the responsibility of the conductor. *
All transportation arrangements/expenses will be reimbursed according to IMEA policy. See attached IMEA Travel Policy.

Contract Accepted by (Signature of Conductor)
Date: _____

Signature of IMEA Officer or Chair.
Date: _____

Please return one copy of this contract to the IMEA Business Manager by _____
(Month) (Date) (Year)

IMEA Business Manager:
Karen A. Goodrich
494 South 138 West Road
Jerome, Idaho 83338
goodrichka@q.com

Contact / Honor Group Chair.:
Name: _____
Address: _____
City, State, Zip: _____
Email: _____
Telephone: _____

* Please note that IMEA only pays hotel rooms and tax on direct billing. Hotel meals and any other expenses to be covered by IMEA must be paid by the conductor and submitted for reimbursement. (While having a drink with dinner is acceptable for reimbursement, IMEA does not reimburse bar or lounge charges. In-room movies, laundry service, etc. are also the responsibility of the conductor and will not be reimbursed by IMEA.